

Approved 01/10/2013

Exeter Fire District

(September 13, 2012)

Call to Order

Chairman Peter Lacouture called the September meeting of the Exeter Fire District to order at 7:05pm. Present were commissioners Lacouture, Aker, Wilbur and Nievera. Ms. MacDonald, district treasurer, was also present. There were 3 members of the public in attendance.

Public Comment

There was no public comment.

Treasurer's Report

Ms. MacDonald reported the beginning balance in the district accounts to be \$318,100.98 as of June 8, 2012. Activity within the accounts brings the balance to \$378,435.98 as of August 8, 2012. There remains a \$21.50 unreconciled difference in the checking account that Ms. MacDonald is researching. Mr. Nievera has compared the report of the treasurer with the bank statements and is satisfied with its accuracy. Mr. Nievera moved (Mr. Wilbur second) accepting the report of the treasurer. The motion carried unanimously.

Ms. MacDonald reported that Citizens Bank has once again started charging for an "excessive" number of checks in our deposits. She will contact Ms. Caito, as she was the person to have this charge removed earlier in the year.

Previous Month's Minutes

Mr. Aker moved (Mr. Wilbur second) acceptance of the minutes of the July 12th meeting. The motion carried unanimously. Mr. Nievera will re-circulate these minutes and file them with the Secretary of State's office at his earliest convenience.

Communications

Mr. Nievera reported that all operational mail has been given to the treasurer for her action. And then read a note of appreciation from the district collector concerning her annual salary increase as well as the bonus for her job performance during the past year. He then thanked the district commissioners for the plant and cards of sympathy for the passing of his mother.

Old Business

Mr. Nievera gave a report of the status of delinquent accounts to date. He also reported that 510 delinquent notices had been mailed out during the first week of September.

It was agreed to use the same timeline for the 2013 annual meeting

as we have been using for prior annual meetings.

Mr. Lacouture informed the board members that our collector would be unavailable to work for three to four weeks in October. Ms. Robitale (tax collector for the town) has stepped forward and offered to help during Ms. McMahon's absence. Mr. Nievera moved (Mr. Wilbur second) paying Ms. Robitale an hourly rate of \$20/hr for posting payments to accounts. After discussion the motion passed 3 – 1 with Mr. Aker dissenting. Mr. Nievera will keep the office open during regular public office hours during the collector's absence.

Mr. Wilbur reported two very productive meetings with the officials of the Rescue Corps. He noted that his committee was a "work in progress" and that the next meeting would address capital expenditures.

New Business

Chief Chamberlain reported that his station had recently graduated 6 firefighters from the FF2 class. He also reports continuing to move forward on his ISO plan. EVFD#1 is going thru an independent financial audit. Chief Chamberlain will supply Mr. Nievera with the name and contact info of the firm conducting the audit so that he can determine the cost to audit the entire fire district.

Charles Chappell (EMT-C, Exeter Rescue Corps) will be named to replace Mr. Gallagher as the representative to the fire district for the Exeter Rescue Corps. Mr. Nievera questioned whether Mr. Chappell posed a conflict of interest as he is a paid employee of the Rescue Corps. After a short discussion it was agreed that there was no

conflict. This change will take effect upon the receipt of official notification from the Rescue Corps.

Next Meeting

The next regularly scheduled meeting of the Exeter Fire District Board of Commissioners will be held on November 8, 2012. The meeting will be held in the program room of the Exeter Public Library, and will begin at 7:00pm.

Note: There is no scheduled meeting in October.

Adjournment

Mr. Aker moved (Mr. Nievera second) adjournment at 7:49 pm. The motion carried unanimously.

Respectfully Submitted,

Bill Nievera, Clerk

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